

Submissions Check List

Manuscript: Single Document

Word Doc

Open Office: Free Download (http://www.openoffice.com/)

RTF

Other Materials Required

Title of Work

3 Pictures of Author (JPEG, GIF PNG)

Preface (from Author as to purpose and expectation of Book Contents)

Foreword (3rd Party)

Dedication

About the Author

Acknowledgements (Optional)

Achievements (Optional)

Web Links (Optional)

Endorsements (Optional)